

(Premium)

Integrated Insurance Brokers Activity and Financial Accounting
Software

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OVERVIEW



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OPERATIONS

- Customer enquiry
- Quotations
- Placing slip
- Policy (General, Motor, Medical & Life)
 - New policies
 - Endorsements
 - Renewals
 - Cancellations
 - Lapse
- Medical member list import
- Claims
- Document attachment & retrival

FINANCE

- Chart of Accounts
- Vouchers
 - Payment
 - Receipt
 - Debit Note
 - Credit Note
 - Petty Cash
 - Journal
- Allocations
- PDC Management
- Bank Reconciliation
- Opening Balance (Initialization)
- Financial year closing

OPERATIONS REPORTS

- Renewal reminders
- Agent wise sales summary
- Client wise sales summary
- Daily sales report
- Premium brokerage report
- Premium brokerage report (Agent wise)
- Insurance co. Net payable report
- Sales report
- Total policies
- Policy endorsements
- Claim reminders
- Member wise claims
- Listing reports (Clients, Insurance co., Agents)

SALES ANALYSIS REPORTS WITH

GRAPHS



- Insurance company wise
- Sales person wise
- Policy class & Sub class wise
- Date wise & Month wise
- Type of business wise (New / Renewal / Endorsement)



FINANCE REPORTS

- Statement of account (Summary / Detailed)
- Outstanding statement with ageing
- Bank Statement
- PDC Register
- Voucher listing
- All voucher print outs
- Debit Note & Credit Notes
- Transaction journal
- Bank reconciliation statement (BRS)
- Trial Balance
- Profit & Loss (Income Statement)
- Balance sheet

FIXED ASSETS MANAGEMENT

- Fixed Asset categories
- Fixed Assets
- Depreciation & Accumulated depreciation
- Monthly depreciation posting
- Fixed assets book value
- Fixed Assets reports

SECURITY & ADMINISTRATION

- User creation
- User permissions (Form wise access rights)
 - (View / Add / Edit / Delete)
- Change password
- Database backup
- Audit trial

MASTER DATA

- Clients
- Insurance companies
- Agents (Sales persons)
- Policy Classes
- Policy Sub Classes with Templates
- City
- Country

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